

Lincoln Nursery School - Board Meeting Minutes

May 12, 2020

Attendees (via Zoom video conference call)

- Board members present: Abby Adams, Feyza Marouf, Cynthia Chang, Rebecca Blanchfield, Becky Bermont, Katherine Taunton-Rigby, Jessica Kaplan, Liz Heald, Kerri Schubert, Grishma Dille, Gina Cherco, Anique Lebel, Lisa Parker, Jessica Callow
- Also present : Nancy Fincke, additional LNS families
- Proxy votes received for Board Slate: Lines, West, Nicholson, Rousch, Fujishiro, Santelli, Rus, Flint, Dille, Blanchfield

LNS Board Meeting Agenda

Annual Meeting (in blue)

Call to Order and President's Report: Abby Adams

- President's Annual Report. See attachment.

Secretary: Feyza Marouf

- Approve minutes from the 2018-2019 Annual Meeting (Katherine Taunton-Rigby approved, Cynthia Chang seconded)

Director's Report: Nancy Fincke

- Director's Annual Report. See attachment.

Treasurer: Rebecca Blanchfield

- Treasurer's Annual Report. See attachment.

Nomating Committee Report: Cynthia Chang

- Formal approval of proposed 2020-21 Board Slate, meeting reminder for job transitions.
- Feyza Marouf moves, Katherine Taunton-Rigby seconds. Board slate is approved. (proxies included as well - see above).

May Board Meeting (below)

Call to Order and President's Report: Abigail Adams

- Abby thanked community for its continued support and patience while navigating uncharted territory.
- Abby referenced sending out Community wide emails with various updates on communication plan, finances/tuition, 75th gala and 20/21 planning and hopes they are helpful and welcomes feedback/questions.

Secretary: Feyza Marouf

Approval of March minutes: by Cynthia Chang, Rebecca
Blanchfield

3. Director: Nancy Fincke

Distance Learning Update - We designed a program that supports our relationships and the children's continued play and learning while at home. We always remain in conversation with families about their child's experience and needs. We will remain consistent in our approach whether our physical school is open or closed. Using technology as a tool, we provide a variety of opportunities to connect live online with the intention to maintain and deepen relationships and enrich play on and off the screen. Children have daily opportunities to engage live with a teacher or classmates on the days your child typically attends school via one-on-one calls with a teacher, small group gatherings, whole group gatherings and Music & Movement with Studio teachers.

4. Treasurer: Rebecca Blanchfield

Budget Update - See Annual Report for update

5. VP of Programs: Anique Lebel

Gala Update: Postponed, new date TBD

5. VP of Operations: Cynthia Chang

Committee assignments, transfer of board positions, Formal approval of 2020-21 Board Slate (unanimous)

6. Call for Updates/Questions

Q: Could LNS offer a la carte activities (forest walks, curated classroom materials) in the summer/fall for families who are no longer enrolled?

A: Possible activities will be revisited given family interest, still have many unknowns about pandemic recommendations

Q: There was an addition to the Parent Handbook that parents were not informed about - can you speak to that?

A: Yes - the National Association of Independent Schools has recommended that new language be added to the school handbook - LNS added this language.

Q: Will there be tuition reimbursement for this year? What if we get PPP loan?

A: Classroom instruction is ongoing remotely, individual families encouraged to discuss personal situations with President and Treasurer. Financial hardships and reimbursements as is our financial aid are given out based on need. Abby read email from April 30th to LNS Community for PPP answer - "We applied for the PPP loan program but unfortunately we did not get the funding from the first round and are holding out hope for the second round. If our circumstances change and the PPP loan does come through, we will be in a position to potentially consider a partial reimbursement"

Board of Directors

Director: Nancy Fincke (non-voting member)

President: Abigail Adams

Secretary: Feyza Marouf

Vice President of Operations: Cynthia Chang

Vice President of Programs: Anique Lebel

Treasurer: Rebecca Blanchfield

Enrollment: Katherine Taunton-Rigby & Victoria Slingerland

deCordova Liaison: Becky Bermont

Strategic Planning: Cara Shortsleeve & Kristen Ferris

PR & Communications: Christine Maggs and Jessica Kaplan

R Parents: Lisa Parker (B), Mara Rus (Y), Gina Cherco (P), Grishma Dille (R)

Staff Search & Development: Jessica Callow

Welcoming & Social: Liz Heald and Kerri Schubert